

**FDA National Retail Food Regulatory Program Standards
Self-Assessment and Verification Audit Workshop
June 14 – 16, 2022
Day 1, June 14, 2022**

8:00am	Breakfast (included with room at Trinity)
8:30 - 8:45	Introduction to the FDA Retail Food Program Standards web site and resources
8:45 - 9:00	Workshop Format and Exercises
9:00 - 9:30	Administrative Procedures- Reporting and Status
9:30 - 9:45	BREAK
9:45 - 10:30	Standard 3 – Inspection Program Based on HACCP Principles Exercises
10:30 - 11:45	Facilitation and Discussion – Standard 3 – Inspection Program Based on HACCP Principles (Standard Requirements/Self-Assessment and Verification Audit Concepts & Processes)
11:45 - 1:00 pm	LUNCH
1:00 - 1:20	Standard 7 – Industry and Community Relations Exercise
1:20 - 1:40	Facilitation and Discussion – Standard 7 – Industry and Community Relations (Standard Requirements/Self-Assessment and Verification Audit Concepts & Processes)
1:40 - 2:00	Standard 5 – Foodborne Illness / Food Defense Surveillance & Response Exercise
2:00 - 2:35	Facilitation and Discussion – Standard 5 – Foodborne Illness / Food Defense Surveillance & Response (Standard Requirements/Self-Assessment and Verification Audit Concepts & Processes)
2:35 - 3:00	Standard 8 – Program Resources Exercise
3:00 - 3:15	Facilitation and Discussion – Standard 8 – Program Resources (Standard Requirements/Self-Assessment and Verification Audit Concepts & Processes)
3:15 - 3:30	BREAK
3:30 - 4:00	Standard 9 – Program Assessment Exercise
4:00 - 4:30	Facilitation and Discussion – Standard 9 – Program Assessment (Standard Requirements/Self-Assessment and Verification Audit Concepts & Processes)
4:30 - 5:00	Standard 4 – Uniform Inspection Program Exercise
5:00 - 5:15 pm	Q&A/Summary Day 1

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Day 2, June 15, 2022

8:00 am	Breakfast (included with room at Trinity)
8:30 - 9:15	Facilitation and Discussion – Standard 4 – Uniform Inspection Program (Standard Requirements/Self-Assessment and Verification Audit Concepts & Processes)
9:15 - 9:45	Standard 2 – Trained Regulatory Staff Self-Assessment Exercises
9:45 - 10:00	BREAK
10:00 - 10:45	Facilitation and Discussion – Standard 2 – Trained Regulatory Staff (Standard Requirements/Self-Assessment Concepts & Processes)
10:45 - 11:15	Standard 1 – Regulatory Foundation Self-Assessment Exercises
11:15 - 11:45	Facilitation and Discussion – Standard 1 – Regulatory Foundation (Standard Requirements/Self-Assessment Concepts & Processes) –
11:45 - 1:00 pm	LUNCH
1:00 - 1:30	Standard 6 – Compliance and Enforcement Self-Assessment Exercises
1:30 - 2:15	Facilitation and Discussion – Standard 6 – Compliance and Enforcement (Standard Requirements/Self-Assessment Concepts & Processes)
2:15 - 2:30	BREAK
2:30 - 3:15	Standard 2 – Trained Regulatory Staff Verification Audit Exercises
3:15 - 4:00	Facilitation and Discussion – Standard 2 – Trained Regulatory Staff (Verification Audit Concepts & Processes)
4:00 - 4:30	Standard 2 Exercise – Review Employee Training Files
4:30 - 5:00	Standard 1 – Regulatory Foundation Verification Audit Exercises
5:00 - 5:15 pm	Q&A/Summary Day 2

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Day 3, June 16, 2022

8:00 am	Breakfast (included with room at Trinity)
8:30 - 9:00	Facilitation and Discussion – Standard 1 – Regulatory Foundation (Verification Audit Concepts & Processes)
9:00 - 9:20	Standard 1 – Food Code Language Review Exercise
9:20 - 9:50	Standard 6 – Compliance and Enforcement Verification Audit Exercises
9:50 - 10:20	Brainstorming Session: Strategies for Conducting a Self-Assessment
10:20 - 11:00	Course Summary/Q&A
11:00	Adjourn