

*NC Department of Health and Human Services  
Children's Environmental Health Unit*

**Chain or Franchise Child Care Center Application**

Complete this application for submittal of construction plans drawn to scale and specifications for a new Chain or Franchise Child Care Center.

Per 15A NCAC 18A .2802, construction plans drawn to scale and specifications for prototype chain or franchise child care centers shall be submitted to DHHS, Division of Public Health, Environmental Health Section. For submittal instructions, contact the Environmental Health Section of the Local Health Department that serves the county in which the child care center is located.

**Plan review and approval is required prior to initiating construction.**

Name of Proposed Child Care Kimly's Crazy Kids  
Location Address 102 Blount Place City Leadville NC Zip 28888  
County Flounder  
Number of National locations 74 Number of North Carolina locations 0

Owner or Owner's Representative: Crazy Kids - North Carolina, LLP  
Address 11 Anna Lane, Suite 100  
City Plymouth State CA Zip 55557  
Phone 555-555-5555 E-mail [CrazyKids@gmail.net](mailto:CrazyKids@gmail.net)

Operator/Director contact: Brenda Moore  
Phone 55-555-5555 E-mail [Bmoore@gmail.net](mailto:Bmoore@gmail.net)

**General Information**

Projected Start Date of Project: 5/1/26 Projected Opening Date: 1/1/27

Have you contacted NC DCDEE Licensing?  YES  NO Name of contact: Alan Roberts 555-555-5555

Proposed maximum capacity of center- Children: 192 Staff: 24

List age groups & number of classrooms per group:

<u>Infant (0-12 months) - 2 classrooms</u>	<u>Threes (3-4 years) - 2 classrooms</u>
<u>Ones (12-24 months) - 2 classrooms</u>	<u>Fours (4-5 years) - 3 classrooms</u>
<u>Twos (2-3 years) - 2 classrooms</u>	

Version 2/1/2024 Facility Name: Kimly's Crazy Kids County: Flounder  
Address: 102 Blount Place

Indicate days and hours of operation: Monday - Friday 6:30 am - 6:00 pm

What shifts will the center operate? 6:30 am to 6:00 pm

Is this new construction or remodel of existing structure? New construction

Is any part of the center or accessible structures built prior to 1978? YES/NO  YES  NO

Is water supply municipal/community or onsite? sink

If water supply is on-site, how many total people would the well serve (#of staff + # of children + # other people the well serves)? N/A

*\*If the well will serve 25 or more people, call Public Water Supply at 919-571-4700. Water supplies must meet applicable requirements of 15A NCAC 18A .1700 and 15A NCAC 18C.*

Lead testing completed for all water outlets used for drinking or food preparation(.2816(b)): YES/NO/Unsure  YES  NO  Unsure

Will wastewater disposal be Public/Municipal or private/on-site? City Sewer

**Food Service and Preparation**

How will meals be provided?

Prepared/cooked on-site

Catered from a permitted Food Service Establishment or approved Child Care Center  
Name of facility providing food: \_\_\_\_\_

Other (parents, etc.) Provide specifics: \_\_\_\_\_

Will potentially hazardous food be prepared prior to the day of service? YES/NO  YES  NO

Will potentially hazardous foods be reheated? YES/NO  YES  NO

Will salads containing potentially hazardous foods be prepared? YES/NO  YES  NO

Will any foods be fried? ("Frying" means to cook over direct heat in hot oil or fat. This includes the oil or fat that is generated by the food or added to the cooking utensil.) YES/NO  YES  NO

Will frozen food be thawed on site? YES/NO How?  YES  NO How? Per package instructions

Will raw fruits/vegetables be provided by the center? YES/NO Describe volume, procedure, and location for washing/preparation: \_\_\_\_\_

Yes, varied per enrollment. Lots of fresh fruits and vegetables will be washed.

What will your food delivery and pick-up schedule be?

Delivered by US Foods weekly

Describe the volume of food stored between deliveries including refrigerated food, frozen food, gallons of milk:

Will vary depending on number of children in attendance.

Please list make/model numbers of refrigeration units and locations:

Kitchen fridge (1): Hoshizaki Model R2A-FS

Infant Room fridge (1 each room): Hoshizaki Model EUR27A

Will human milk be stored frozen? YES/NO

Will frozen human milk be stored for more than 7 days? YES/NO If YES, where will it be stored?

Will bulk specialty milk (almond milk, soy milk, lactose free, etc.) be provided by parents? YES/NO If YES, where will it be stored?

Will bulk food items be stored in classroom food prep area refrigerators? YES/NO

Where will dry goods, canned food, paper products and single service be stored? Kitchen pantry on open wire shelving

Describe where infant bottles and sippy cups will be stored, prepared, or warmed? Specify for each age group.

Infant bottles and sippy cups will be stored and prepared in the infant classrooms.

Bottles will be warmed using bottle warmers in the infant room.

Bottles, cups and dishes are sent to the kitchen to be cleaned and sanitized.

Will bulk snacks/food be stored in classrooms? YES/NO

Will bulk cold foods be stored in classrooms? YES/NO

Will children's lunches be brought from home? YES/NO Where will lunches be stored?

### Utensils, Washing, Sanitizer

Type of eating and drinking utensils used: Single-service (disposable) X\_\_\_ Multi-service (reusable)X\_\_\_

Will infant bottles or sippy cups be cleaned at the center? YES/NO

*\*If Yes, sippy cups/bottles will be washed, rinsed, sanitized and air dried in the kitchen*

How many compartments will the utensil sink have? some

Provide dimensions of utensil washing sink compartments and drainboards:

John Boos Model 3B16204-2D18X 3 compartment 87"Wx25"Dx44" H

(2) 18" left and right drain boards

3

Version 2/1/2024 Facility Name: Kimly's Crazy Kids

Address: 102 Blount Place

Will a dish machine be provided?  YES/ NO

If YES, make and model number: Hobard Model CUH-1 Is there a sanitizing cycle?  YES/ NO

What type of sanitizing cycle (temperature or chemical)? Temperature

List all sanitizer(s) used in center, Including EPA Reg #: Hobard Model CUH-1

What sanitizer(s) will be used in the kitchen? Hobard Model CUH-1

Provide dimensions of kitchen countertop space: Enough

Will highchairs be provided?  YES/ NO

Describe procedures for washing, rinsing, sanitizing and air drying of highchair feeding trays.

yes, Tables, chairs and high chairs in the infant program will be cleaned and sanitized

**Diapering, Toileting, Disinfectants**

List all disinfectant(s) used in center, Including EPA Reg #: See chemical list

What disinfectant will be used for diapering? Bleach

List rooms that allow children in diapers/pull-up Infant, toddler, twos and preschool classrooms may have  
diapers or pull ups

Do all rooms with children in diapers/pull-ups have diaper changing stations?  YES/ NO If NO, Describe diapering location and processes:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Describe construction of the diaper changing table. Soft

Where and how will detergent solution, and disinfectant be stored? Cleaners and sanitizers are stored in a locked cabinet  
Within classroom in a spray bottle.

Where will diaper creams, gloves, diapers, etc. be stored? Diaper creams are stored in a locked cabinet in the changing area.

Will potty chairs be used? YES/ NO If YES, detail procedures including where they will be located, stored and cleaned. \_\_\_\_\_

**Storage**

Please indicate how many areas/rooms will be dedicated for child care center storage? Indicate on plans and describe here:

We have kitchen shelving for dry storage. We have a storage room for misc. storage.

How/where will chemicals and other hazardous substances be stored? Stored in locked janitor's closet

How/where will medications be stored? Non-refrigerated are stored in the medication station and refrigerated are stored in a lock box in the infant room frig.

What type of locks are provided for chemicals and other hazardous substances? (combination, electronic, magnetic, keypad, key or equivalent) keyed locks

Where will employee personal items be stored? They will be stored in locked cabinets.

What type of cots/mats will be used? (bifold, stackable, etc.) Stackable

How/where will cots/mats be stored? cots are stored in a separate cot closet in each room

Where is clean linen storage? Sheets are stored in individual classrooms

Will linens be washed on-site?  YES/NO

How/where are children's personal belongings stored (diaper bags, coats, car seats, backpacks, etc.)? separate cubbies are provided in each room

How will children's personal items be separated? separate cubbies are provided in each room

Will cubbies be provided?  YES/NO

Will coat hooks be provided?  YES/NO (If yes, coat hooks must have at least 12 inches separation)

Where will seasonal items be stored (such as decorations, water play items)? \_\_\_\_\_

### **Designated Sick Area**

Where is the designated sick area? The office or separated in the child's classroom

Describe the location, equipment and which restroom will be used for designated sick area: \_\_\_\_\_

### **Water Supply** (Please relay this information to your plumber, architect and/or engineer)

**\*\* Water heater(s) must be capable of supplying an adequate amount of water at the proper temperature for all uses, to include: lavatories, sinks, dishwasher, laundry, washing facilities for solid waste containers.**

*.2815(e) Hot water used for cleaning and sanitizing utensils and laundry shall be provided at a minimum temperature of 120 degrees Fahrenheit at the point of use. Water in areas accessible to children shall be tempered between 80 degrees Fahrenheit and 110 degrees Fahrenheit. Hot water that exceeds 120 degrees Fahrenheit is a burn hazard and shall not be provided in areas accessible to children.*

How many water heaters will be provided? Purpose, location and size of water heaters:

(2) 60 gallon tank water heaters to be provided in the Utility Room

How will tempered (80-110° F) water temperatures be achieved? Recirculation pump to be installed at water heaters

How will water in excess of 120° F be made inaccessible? \_\_\_\_\_

Thermostatic mixing valves to be installed at sinks. The areas containing water above 120 degrees will always be locked and keys stored out of reach.

Will water fountains be provided/installed?  YES  NO (Drinking fountains shall be separate from handwash lavatories.)

Location of facilities provided at the child care center for the washing and storage of solid waste containers, mop buckets and mops? The mop sink will be located in a locked janitor closet

*\*Facilities shall include a faucet with a threaded nozzle that delivers water of at least 80 degrees Fahrenheit. Water in excess of 110 degrees Fahrenheit must not be accessible to children.*

### **Lighting**

Confirm that lighting fixtures are shatterproof or shielded in food preparation, storage, and serving areas and in all rooms used by children

Confirm that all work surfaces are provided with 50 foot-candles of lighting

Confirm that all other areas are provided with 10 foot-candles of lighting

### **Thermal Environment**

Confirm that all rooms used by children are heated, cooled, and ventilated to maintain an ambient temperature between 65° F and 85° F?

Confirm that all openings to the area outside of the child care center will be protected against the entrance of flying pests.

### **Outdoor Learning Environment**

Is there any existing chromated copper arsenate (CCA) pressure-treated wood? YES/  NO

If yes, detail treatment: N/A

Confirm all sandboxes have covers and are constructed to drain

How will access to utilities (including but not limited to: HVAC units, condensate lines, utility poles, wastewater access and controls) be restricted? HVAC units on roof, no access to cleanouts or inlets

Will storage be provided in the outdoor learning environment? YES/  NO Specify (storage building, exterior entry storage room, exterior cabinet, etc.): Shed building

*\*Equipment that is not intended by the manufacturer to be used by children must be inaccessible as required by .2820.*

**Finish Schedule**

Please indicate the materials to be used in the following areas:

	<b>FLOORS</b>	<b>WALLS</b>	<b>CEILING</b>
<b>KITCHEN</b>	quarry tile and base	FRP	wipeable ceiling tile
<b>DIAPERING AREAS</b>	LVT and base	FRP	wipeable ceiling tile
<b>FOOD PREPARATION AREAS</b>	quarry tile and base	FRP	wipeable ceiling tile
<b>FOOD STORAGE AREAS</b>	quarry tile and base	FRP	wipeable ceiling tile
<b>UTENSIL WASHING AREAS</b>	quarry tile and base	FRP	wipeable ceiling tile
<b>TOILET ROOMS</b>	ceramic tile and base	vinyl wall covering	wipeable ceiling tile
<b>CLASSROOMS</b>	LVT and base	vinyl wall covering	ACT
<b>LAUNDRY ROOMS</b>	quarry tile and base	FRP	wipeable ceiling tile

*\*If acoustic and other absorbent ceiling materials are used, then ventilation to preclude the possibility of grease and moisture absorption must be provided.*

**Approval of these plans and specifications does not guarantee or imply compliance with any other code, law, or regulation that may be required.**

**I certify that the information in this application is correct, and I understand that any deviation without prior approval from the Department may nullify plan approval.**

**\*\*I understand that written approval of plans must be obtained prior to construction.**

**Date:** 12/23/25

**Print Name:** Brenda Moore

**Title:** Operator

**Signature:** Brenda Moore

**NC Department of Health and Human Services  
Children's Environmental Health Unit**

Name of Proposed Child Care Kimly's Crazy Kids  
Location Address 102 Blount Place City Leadville, NC Zip 28888  
County Flounder

**Prior to review of Child Care plans, the following must be submitted. Please initial to indicate submittal includes each of the following:**

- Completed Application
- Water supply documentation (permits, applications, testing, etc.)
- ~~N/A~~ For wells/ground water supplies serving 25 or more people, documentation of compliance from DEQ (Division of Environmental Quality <https://www.deq.nc.gov/about/divisions/water-resources/drinking-water>), Public Water Supply Section
- Sewage disposal documentation (permits, applications, inspections, etc.)
- Site plan showing specific location of the property, buildings, playground, fencing, parking, utilities, dumpster, etc.
- Floor plan drawn to scale (minimum 1/4" = 1') of facility with the following labeled:  
  
Kitchen, Utility rooms, bathrooms, diaper changing stations, food preparation areas, ice machines, sinks (labeled with use), washer & dryer, cubbies/lockers, storage areas (specify if lockable), sick child area, offices, washing facilities for solid waste containers, classrooms with age group & number of children indicated.
- Equipment specification sheet for all food service and other equipment (refrigerator, water heater, dish machine, stove, exhaust fan, sinks, etc.)
- Plumbing Plan (water supply including temperatures, waste plumbing, floor drains, floor sinks, water heater(s), tempering valves, washing facilities, laundry facilities)
- Proposed Menu (one month minimum)
- Locations of other Chain or Franchise Child Care Center" means a child care center that operates under the same business name and prototype design concept, with common ownership or management:

<b>For Department use only</b>	
<input type="checkbox"/> Date Received: _____	<input type="checkbox"/> Date Reviewed: _____
<input type="checkbox"/> Modification Requested: _____	<input type="checkbox"/> Approved Date: _____
<b>Notes:</b>	